

SDUSD PSA

4860 Ruffner ST * San Diego California 92111 * (858) 637-6262 * Fax: (858) 496-1953

June 12, 2018

Balfour Beatty Construction, LLC
Attn: Mark Schull, Project Manager
10620 Treena Street, Suite 300
San Diego, CA 92120

Dear Mr. Schull,

Congratulations on the contract award of the Construction Services at Hoover HS (Lease-Leaseback) CZ-18-0309-08.

To give you some background on these meetings, the general contractor is required by PSA Articles 8 and 16 to conduct a PSA Pre-job Conference with the local construction unions. We will assist you with the process and prepare for the Pre-job Conference, which must occur prior to the start of construction and we require you to have all subcontractors present at the Pre-job Conference.

The purposes of the Pre-job Conference are as follows:

- The general contractor will disclose union work assignments for each scope of work to be performed. This will help all parties confront and resolve any union jurisdictional disputes prior to work commencing.
- The general contractor will distribute detailed project information and a subcontractor listing to all present, establishing open communication between labor and management prior to work commencing.
- The District will review its employment and contracting programs and goals, including the employment of District residents at PSA-covered projects.

The Pre-job Conference form, all signed Letters of Assent, and the Subcontractors Pre Job Conference form (work assignment), are due from all known subcontractors, regardless of tier for Phase 2, no later than **06/13/2018**.

Please be prepared to distribute 30 completed copies of the Pre-job Conference form to all present at the Pre-job Conference.

We will be present for the Pre-job Conference, but a Balfour Beatty Construction, LLC. Project manager or other assigned employee will be asked to review the Pre-job Conference form in detail. Also, please ensure that you and all of your subcontractors sign and submit a PSA Letter of Assent prior to the commencement of work (attached).

The Pre Job Conference meeting for the Construction Services at Hoover HS (Lease-Leaseback) CZ-18-0309-08, is scheduled for **June 20, 2018, at 11:00 AM**.

The Location being: IBEW Main Hall 4545 Viewridge San Diego, CA 92123.

Sincerely,



Mr. Ivory J. Anderson, Jr., MBA/MSLS
SDUSD PSA Coordination Team
The Elite Guardian Consulting Services Inc.

cc: George Harris III/SDUSD (gharris@sandi.net)